

FINANCIAL POLICY (Insurance and Billing)

MNGI Website: Visit our website at www.mngi.com to request a price quote, pay online, and obtain details of our financial assistance program and for other important information.

Insurance and Billing Process: It is your responsibility to confirm your insurance benefits with your insurance plan(s) prior to your clinic visit or procedure. If your insurance plan(s) require(s) a co-payment, the co-payment is due at the time of your appointment. We accept payment by credit card or check only. We ask that you provide current insurance information and photo identification each time you check in for an appointment at one of our offices/facilities. Failure to present your current insurance card(s) will release MNGI from any responsibility for incorrect or untimely filing of contracted claims. Please alert our reception staff of any changes in insurance or personal information.

Claims Submission: If you have provided us with insurance information, we will submit a claim(s) to your insurance plan(s) and will assist you in any way we reasonably can to facilitate getting your claims paid. However, your insurance plan(s) may need you to supply certain information directly and it is your responsibility to comply with this request.

Pre-Authorization and Pre-Certification: If your insurance plan(s) require(s) a pre-authorization or pre-certification, you are responsible for calling our Business Office at (612) 871-1145, prior to your appointment and our staff will assist you in obtaining approval for your visit or procedure.

Referrals: If your insurance plan(s) require(s) a referral, you are responsible for obtaining this referral from your primary care provider or clinic prior to your appointment.

Billing: Once your insurance claims have been processed by your insurance plan(s), a statement will be sent to you for any deductible, co-insurance, co-payment or other remaining balance not paid by your insurance plan(s). If you are scheduled for a procedure, you will receive more than one statement. One statement from MNGI Digestive Health P.A. will represent the physician fees and a second statement from Affiliated Endoscopy Centers, LLC, MNGI Endoscopy ASC Inc., Minnesota Endoscopy Center LLC, or ambulatory surgery center or hospital which represents the facility fees. You could also receive separate bills from the pathologist (Hospital Pathology Associates) if a biopsy of a polyp or tissue sample was needed. If Monitored Anesthesia Care (MAC) is provided by an anesthesiologist and/or CRNA during your procedure, there will be additional charges billed. If you have a clinic visit or a procedure you could also receive a bill from the laboratory (LabCorp, Prometheus and/or Quest Diagnostics) if blood work was done. Please check your insurance for specific benefits.

Payment: Payment in full is due upon receipt of your statement(s). We accept payment by credit card (Visa, MasterCard, American Express and Discover), personal check or money order. Payments by credit card and check can be made online at www.mngi.com. If you are unable to pay your balance in full, it is your responsibility to contact our Business Office to establish a mutually agreeable, interest-free payment plan and to discuss other financial assistance options which may be available. Failure to pay your balance and/or comply with any arrangements that have been established may result in the forwarding of your account to a collection agency and may result in being unable to schedule future appointments at MNGI or its facilities until the full balance has been paid.

Financial Assistance: Providing premier gastrointestinal care is important to us regardless of one's financial status. We have assistance options available to accommodate a variety of financial situations. Please contact our Business Office at (612) 871-1145 for information regarding our Financial Assistance Program.

Our practice is committed to providing the best treatment for our patients. Thank you for choosing MNGI and understanding and complying with our financial information. If you have any questions or concerns regarding this information, please contact our Business Office at (612) 871-1145.

Disclosure Statement:

Your healthcare provider is referring you to a facility in which the healthcare provider may have financial or economic interest.